

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on September 8, 2015. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Steiner, Norland, Freyberg and Spears, City Administrator Harrenstein, Finance Director Thorne, Attorney Kennedy, City Clerk Van Genderen, City Planner Fischer and Public Works Director Swanson.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda as presented. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen aye; no nays. Motion carried.

Approval of Minutes

Council Member Steiner moved, seconded by Council Member Norland to approve the minutes of the Council meeting of August 17, 2015. Vote on the motion: Steiner, Norland, Spears and Dehen aye; Freyberg abstain. Motion carried.

Approval of Council Workshop Minutes

Council Member Steiner moved, seconded by Council Member Norland to approve the minutes of the Council Workshop meeting of August 17, 2015. Vote on the motion: Steiner, Norland, Spears and Dehen aye; Freyberg abstain. Motion carried.

Public Hearing, 7 p.m.-HUD Consolidated Annual Performance and Evaluation Report (CAPER).

City Planner Fischer stated that participation in the HUD program requires the City to annually summarize the allocation of funds and hold a Public Hearing. The 2014 report is included in the packet. The City received \$63,840 in Federal funds and the funds in 2014 were to be used for the following purposes: \$27,840 for single family home improvements, \$28,000 to replace doors in the Municipal Building and \$8,000 for administration of the grant. The \$27,840 for single family home improvements have not been allocated because the grant administrator, Minnesota Valley Action Council (MVAC), was unable to locate income qualified home owners. Planner Fischer stated MVAC was currently working with two potential families and was confident that the money would be used before the close of the grant. The \$28,000 to replace the Municipal Building doors was allocated. Barb Church, 102 Wheeler Avenue, appeared before Council and requested clarification on the \$8,000 budgeted for administration. City Planner Fischer stated the money is used to pay Finance Director Thorne and City Planner Fischer to administer the program. MVAC administrative fees are included in the \$27,840. Ms. Church requested clarification on if the funds for single family home rehabilitation were matching funds. Planner Fischer indicated the funds could be matched up to \$13,000. Ms. Church requested clarification on information included in the report concerning the \$230,691 reported by the City from the Minnesota Housing Finance Agency. Planner Fischer stated this was a separate program that the State required the City report on in order to determine how the City was leveraging other money to assist low income households. Ms. Church stated the Revolving Loan Fund was included in the report. Planner Fischer stated the Revolving Loan Fund is administered through this program and the City's grants and loan activities must be reported. Ms. Church indicated that CDBG Funds could be used to rehabilitate existing rental units but the report shows no expectations in the plan. Planner Fischer indicated the funds programed for 2014 and 2015 cover single family owner occupied homes. He stated that while the funds could be used for improving rentals the City has chosen to allocate funds to single family owner occupied homes. Ms.

Church questioned when the next five year plan would be adopted. Planner Fischer reported the plan had already been approved by Council. With no one else appearing the Mayor closed the Public Hearing.

Consent Agenda

Council Member Steiner moved, seconded by Council Member Norland, to approve the Consent Agenda which included:

- A. Bills and Appropriations.
- B. Res. No. 71-15 Approving Donations/Contributions/Grants.
- C. Consider Approving Parade Permit for Our Gate-Angel Walk, Saturday, September 26, 2015 from 9:30-11:45 a.m. in Benson Park.
- D. Consider Approving Audio and Large Group Permit for Vaubel Retirement, Spring Lake Park Shelter #2, on Sunday, September 20, 2015 from Noon to 8:00 p.m.
- E. Consider Approving Off-Sale Liquor License for Lor Ray Drive Enterprise d/b/a Range St. Liquor at 1105 Range Street.

Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen aye; no nays. Motion carried.

Public Comments

Barb Church, 102 Wheeler Avenue, appeared before Council and questioned the cost of the tar distributor. Administrator Harrenstein indicated there was a \$15,000 increase in the City's portion of the cost for the tar distributor. The tar distributor will be purchased in conjunction with Nicollet County. Ms. Church stated the Caswell Park expansion should not be included in the CIP. Church questioned if the City needs to purchase a ladder fire truck.

Jody Lange, 1728 Mary Lane, indicated Range Street Liquor is planning to open at 1105 Range Street by the holidays.

Business Items

Res. No. 72-15 Awarding Bid for Project No. 15-01ABCDEF Carlson Drive Extension.

City Engineer Dan Sarff appeared before Council and reported seven (7) bids were received for the Carlson Drive Extension project. The Engineer's Estimate was \$908,401.55. The low bidder for the project was Dirt Merchant, Inc. from Mankato, Minnesota. The low bid is approximately 44.8% below the Engineer's Estimate. The lower than anticipated bids were due to a flexible completion schedule and a favorable bidding environment. City Engineer Sarff reported that based on past experience with Dirt Merchant, Inc. on similar projects and review of the subcontractors, it is recommended that Dirt Merchant, Inc. be awarded the contract based on the contract amount of \$501,365.00. **Council Member Spears moved, seconded by Council Member Steiner to adopt Res. No. 72-15 Awarding Bid for Project No. 15-01ABCDEF Carlson Drive Extension. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen aye; no nays. Motion carried.**

City Administrator and Staff Comments

Administrator Harrenstein indicated he attended the opening convocation for ISD #77 and was thankful for the strong schools the area has to offer.

Administrator Harrenstein reported a meeting was held on August 28, 2015 with the Belgrade Township concerning the implementation of orderly annexation.

Administrator Harrenstein extended his condolences to the family of Planning Commissioner member Mark Weinstein.

Public Works Director Swanson reported that Dakota Meadows, the Police Department and Public Works were working together to make the first day of school at Dakota Meadows move smoothly by helping to direct traffic due to the closure at Lookout Drive.

Mayor and Council Comments

Council Member Steiner extended his condolences to the family of Mark Weinstein.

Council Member Norland stated the City's policy and dedication to maintaining and addressing infrastructure issues is to be commended.

Mayor Dehen reported he received a thank you note form Leah Forsyth for the City of North Mankato Scholarship that she received.

Mayor Dehen reported Bier on Belgrade will be held on Saturday, September 26th from 2 p.m. to 8 p.m.

Mayor Dehen stated a workshop with the Friends of North Mankato will be held on September 21, 2015 at 6:00 p.m.

Public Comments

Barb Church, 102 Wheeler Avenue, appeared before Council and requested that noise control solutions be considered because the band shell at Riverfront Park has been destroyed.

At 7:31 p.m. Council Member Spears moved, seconded by Council Member Steiner to adjourn to closed session to discuss the sale of property PIN 18.557.0305. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen aye; no nays. Motion carried.

Mayor

City Clerk